



Sheppard Pratt School

June 3, 2025

Dear Parent(s)/Guardian(s),

In accordance with Code of Maryland Regulations (COMAR) 13A.09.08.16B, Sheppard Pratt School defines a unit of credit as a minimum of 120 clock hours of instruction or a fraction of 120 clock hours for a partial unit of credit (i.e. 60 clock hours for .5 credits). For our summer 2025 session, students need to receive 60-clock hours of instruction for each class they are enrolled in. In addition to 60 clock hours of instruction, students must also earn a grade of D or higher and 60% of the curricular objectives in order to earn credit for a class.

Sheppard Pratt School session consists of **33 days of instruction (July 1, 2025 – August 15, 2025)**. This means that in order to earn credit, students must earn a grade of D or higher and attend a minimum of 30 days; or miss no more than 3 days during the summer session.

Please contact me with any questions or concerns.

Sincerely,

Mark Hajjar
Education Director